Minutes of the Executive Committee CUPE 2424

**Date:** January 12, 2017

**Present:**

Zone 2: Kim Heuff

Zone 6: Margaret McLeod

Zone 7: Renee Lortie

Zone 8: Stephan Biljan

President: Pam Griffin-Hody

VP Internal: Leslie MacDonald-Hicks

VP External: Andrew Squires

Treasurer: James Simpson

Recording Secretary: Tracey Wright

Chair, Grievance Committee: Valentina Leon

Chair, Communications Committee: Jerrett Clark

Chair, Health & Safety Committee: Gaston Taylor

**Others:**

Archie Guidedog

**Absent:**

Zone 5: Jillian Tough

**Regrets:**

Zone 1: Alberto Alcazar

Zone 3: Erenia Oliver

Zone 4: Greg Aulenback

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| **MOTIONS AND INFORMATION** | **ACTION** |
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| 1. **Approval of the Agenda**   (1) Motion to approve agenda: M. McLeod/J. Simpson  CARRIED |  |
| 1. **Minutes of September 29, 2016, November 10, 2016, November 24, 2016, December 15, 2016**   (2) Motion to approve the minutes of September 29, 2016: L. MacDonald-Hicks/ M. McLeod  CARRIED  (3) Motion to approve the minutes of November 10, 2016: J. Simpson/S. Biljan  CARRIED  (4) Motion to approve the minutes of November 24, 2016: L. MacDonald-Hicks/J. Simpson  CARRIED  Minutes of December 15, 2016 are deferred. |  |
| 1. **Matters Arising**   **3.1. Sexual Violence Policy**  Nothing to add at the moment.  **3.2. National Sector Conference (Report) – defer**  **3.3. EB Retreat**  January 28 in St. Pat’s 337 – confirmed. There is a draft agenda in the Retreat folder on the V: drive. If EB members think of topics to discuss at the retreat, email Pam. Add Zone Officers and Bargaining to agenda topics.  **3.4. Make it Fair Campaign**  Add to Retreat agenda.  **3.5. OUWCC Conference – 2nd Cal – Feb 23-26 (removed from Parking Lot)**  ***“Bargaining the Future, No Concessions Only Gains”***  We need to make a decision in two weeks’ time as to who will attend; the deadline is February 9. There are union leave considerations (conference is Thursday through Sunday).   1. **New Business\*\***   **\*\*Note: the Zones were confused. Greg Aulenback was Zone Office for Zone 4, and Jillian Tough for Zone 5. This motion should read as confirming Greg Aulenback as Zone Officer for Zone 5. Laura Barrow is to take over Zone 4\*\***  **4.1. Zone Officer – Zone 4 – Greg Aulenback**  Jillian Tough (Zone Officer for Zone 4), has resigned from the university. This is the zone that Greg Aulenback (currently Zone Officer for Zone 5) works in. Zone 5 members were surveyed. Laura Barrow would like to take on Zone 5.  (5) Motion to confirm Greg Aulenback as Zone Officer for Zone 4: L. MacDonald-Hicks/R. Lortie    CARRIED  **4.2. Zone Officer – Zone 5**  To be Laura Barrow.   1. **Bargaining 2017**   **5.1. Bargaining Basics Workshop – January 23**  Notice of the workshop to go out tomorrow: all to attend, if possible. The survey was done in December, and sent to CUPE for online formatting. We hope to send it to members next week.  The university has filed for conciliation in its contract negotiations with CUPE 4600. Not dates until the end of January. Greg Long has been assigned as conciliator, which is good, due to his previous experience with Carleton.   1. **Annual Plan 2016 (not yet – for retreat)** 2. **Executive Board Reports**   **7.1. Internal VP: none**  **7.2. External VP:**  Local 2049, CAS Parry Sound, has been locked out since December 23. Issues involve workload, among other things. Revisit strike donation.  Peel CAS is going to binding arbitration, back to work December 19.  **7.3. Treasurer: none**  **7.4. Chair, Grievance Committee: none**  **7.5. Chair, Communications Committee:**  The annual plan at the first meeting, next week, will be based on suggestions from the retreat. Other unions have indicated they would like to be included in the children’s holiday party.  **7.6. Chair, Health and Safety:**  Meeting to be held to discuss how to get 2424 members to assist with building inspections. New members need to be recruited to the Health and Safety Committee. The co-chair of H&S is from 4600, and tone of meetings has changed.  A call for volunteers will be drafted. Training is needed.  There is legislation as to how often workplace inspections must take place. It should be monthly, but on a campus the size of Carleton’s, one building is inspected monthly. The water main break and snow removal on campus have been recent concerns.  Asbestos abatement procedures and precautions must be discussed with employees every time the work is done. Unsure whether H&S committee is informed when asbestos abatement work begins. Should this be added to the collective agreement?  Were complaints to EHS about snow blocking handicapped parking addressed adequately? Communications re: renovations are insufficient. At one point, only two washrooms in the Loeb building were operational.  Noted that it has been observed that there are delays in responding to dangerous situations with on-campus facilities.   1. **Zone Officer Reports/Initiatives:**   **8.1. Zone Officer Manual - defer**   1. **Other Business: none** |  |
| **10. Adjournment**  Meeting adjourned at 1:00  Minutes respectfully submitted by Tracey Wright on February 8, 2017. |  |
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**Next Meeting: Thursday, January 26, 2017**

**Parking Lot:**

1. **CUPE 2424 and Truth & Reconciliation Report**
2. **Zone Officer Lunches**