Minutes of the Executive Committee CUPE 2424

**Date:** January 26, 2017

**Present:**

Zone 2: Kim Heuff

Zone 3: Erenia Oliver

Zone 5: Greg Aulenback

Zone 7: Renee Lortie

President: Pam Griffin-Hody

VP Internal: Leslie MacDonald-Hicks

Treasurer: James Simpson

Recording Secretary: Tracey Wright

Chair, Communications Committee: Jerrett Clark

Chair, Health & Safety Committee: Gaston Taylor

**Others:**

Laura Barrow

**Absent:**

Archie Guidedog

Zone 4: Vacant

**Regrets:**

VP External: Andrew Squires

Chair, Grievance Committee: Valentina Leon

Zone 1: Alberto Alcazar

Zone 6: Margaret McLeod

Zone 8: Stephan Biljan

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| **MOTIONS AND INFORMATION** | **ACTION** |
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| 1. **Approval of the Agenda**   (6) Motion to approve agenda, as amended: L. MacDonald-Hicks/G. Taylor  Add: 4.3. Extension-Student and Guest Services  CARRIED |  |
| 1. **Minutes of September 29, 2016, November 10, 2016, November 24, 2016, December 15, 2016, January 12, 2017**   \*Note: The minutes of September 29, November 10 and November 24 were approved in the meeting of January 12, 2017\*  (7) Motion to approve the minutes of December 15, 2016: J. Simpson/R. Lortie  CARRIED  Minutes of January 12, 2017 are deferred. |  |
| 1. **Matters Arising**   **3.1. OUWCC Conference – 2nd call – February 23-26**  We have sent four in the past; two votes are permitted from each local. List of union days discussed, including what we will need for 2017. Noted that CUPE pays for Claire MacArthur to provide daycare during the Ontario Division conference. Interested in attending: Pam, Val, Andrew, Gaston.  (8) Motion to send four people to OUWCC, February 23-26, 2017: K. Heuff/J. Simpson  CARRIED  **3.2. Carleton Spring Conference**  As in previous years, we will pay the registration fee for two members to attend Spring Conference. Attendees will be selected by lottery.  (9) Motion to sponsor two members to attend Spring Conference April 28-30, 2017: J. Simpson/K, Heuff  CARRIED   1. **New Business**   **4.1. Zone Officer – Zone 5 – Laura Barrow**  **\*\*Note: this should read Zone 4\*\***  (10) Motion to confirm Laura Barrow as Zone Officer for Zone 4: L. MacDonald-Hicks/R. Lortie    CARRIED  **4.2. Dave Saunders School**  Kim interested in this week-long school, to be held April 23-28 at Niagara on the Lake. It is currently full, but there is a wait list. Courses concern health and safety and labour law. There is a WSIB bundle of courses. To discuss at the retreat.  **4.3. Extension – Student and Guest Services**  (11) Motion to extend the position of Brooke Harte-Maxwell, Accommodations Assistant in Student and Guest Services by two months, to March 31, 2017, to allow for the position to be posted as full-time continuing: J. Simpson/L. MacDonald-Hicks    CARRIED   1. **Bargaining 2017**   **5.1. Bargaining Basics Workshop – ~~January 23~~ – February 3**   1. **Annual Plan 2016 (not yet – for retreat)** 2. **Executive Board Reports**   **7.1. Internal VP: none**  **7.2. External VP:**  Two locals at Guelph, and one at Brock have strike mandates. These are academic and trades/academic locals.  **7.3. Treasurer: none**  **7.4. Chair, Grievance Committee: none**  **7.5. Chair, Communications Committee:**  Invitation to Bargaining Basics to go out soon. The new members event is booked for February 28 in 2017 Dunton. All of EB encouraged to come. The committee is discussing bargaining themes; the agenda for 2017 will be set after the EB retreat.  **7.6. Chair, Health and Safety:**  There is a Health and Safety week coming up. NIOSH (National Institute for Occupational Safety and Health) is doing some events. Kim has joined NIOSH, in part to know what this sub-committee is doing. Is there a budget from EB to have one page ads for each NIOSH day in the week? Kim to return with more information.  Building inspections have been hard to schedule, and there have been problems with completion since 2013. Legislation states that committee members with training should do this. Can we use our new file management system for this?  Can students be paid to do inspections? Noted there are 15 or more members on the JHSC. Why don’t we have a full-time person doing these inspections?  We need strong health and safety language in the collective agreement.  Need to remind workers of their right to refuse unsafe work. There was an article on reporting incidents in the Catalyst, but it did not cover the right to refuse work.  One page health and safety bulletins can be given to the Communications Committee to advertise.  Road safety issues; need bike lanes. University Safety needs more staff.  EHC website should include information on:  Building authorities for each building on campus  First Aid certificate holders  Persons responsible for fire safety.   1. **Zone Officer Reports/Initiatives:**   **8.1. Zone Officer Manual - defer**   1. **Other Business: none**   CUPE 4600 will hold its strike vote all week. We will learn the results on Monday. If there is a strong mandate, it is felt that Unit 1 (TAs) will settle quickly. Unit 2 (CIs) have more issues of contention, including wage parity with U of Ottawa, computer and email cut off between contracts, etc. If there is a no board report, the 2424 office has plans to relocate off campus.  The Job Evaluation (JE) committee meeting was cancelled in January. The senior HR advisory committee had questions. The joint communique to staff was to have gone out on January 8. To date, it has not been issued. |  |
| **10. Adjournment**  Meeting adjourned at 1:00  Minutes respectfully submitted by Tracey Wright on February 8, 2017. |  |
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**Next Meeting: Thursday, February 9, 2017**

**AGENDA ITEMS to be dealt with at February 4 Retreat:**

1. National Sector Conference – discussion and ideas
2. Make it Fair Campaign
3. Zone Officer Manual
4. WSIB, etc. Dave Saunders course
5. Job Evaluation

**PARKING LOT:**

1. CUPE 2424 and Truth & Reconciliation Report
2. Zone Officer Lunches